

# 2010 Lexington Open Studios

May 15 & 16, 2010 - 11 AM – 5 PM

## Artist/Organization Registration

Munroe Center for the Arts, 1403 Massachusetts Ave., Lexington, MA 02420

OpenStudios@MunroeCenter.org

www.lexingtonopenstudios.org

(781) 862-6040

**REGISTRATION DUE TO MUNROE CENTER ON MARCH 1, 2010**

Date received \_\_\_\_\_

*Please join us for the second annual Lexington Open Studios. Lexington-affiliated artists and artisans will open their collective or home studios to the public. For those lacking a studio in town, we may be able to find space for you in another studio or in our first-come, first-served Community Space at the Lexington Depot in Lexington Center. Artists who use the Community Space will share the cost of the space (likely around \$25-\$50 per exhibitor, beyond the registration fee, for space and partition rental). (Lexington Arts & Crafts Society space will be available to participating Society members.)*

### I AGREE

I live, work, teach, or create art in Lexington, or am affiliated with a Lexington arts organization.

I enclose a non-refundable fee of \$35, made out to Lexington Open Studios, for which I will be listed individually on the map and guide that will be distributed throughout town and to all *Lexington Minuteman* subscribers. Arts-related organizations may apply for a single listing at the same rate.

I enclose a compact disk with one-to-three jpeg images that LOS may use for a slide show and the web site. Images may also be used for publicity or posters. (Please indicate any desired limitations on use.) Each digital image does not exceed 3650 pixels in width and 2736 pixels in height. If I need help digitizing my work, I will contact Munroe Center for the Arts for help.

As a Lexington Open Studios artist, I am responsible for insurance coverage for property, artwork, visitor injury, liability, etc. I indemnify and hold harmless Munroe Center for the Arts and Lexington Arts and Crafts Society and the owner of any host site for any and all claims of injury or other damage caused to my artwork or the premises.

I will supply all needed fixtures for displaying my work.

I will be present in my studio space or in the Community Space for the Open Studios period (except as described in writing along with my application); or will organize a studio sitter.

I will help make LOS a success by alerting other Lexington-affiliated artists, forwarding promotional emails, putting up signs, placing brochures, and volunteering to help with jobs listed on the back of this form.

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Name and any arts-related affiliation

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Name exactly as I want it publicized (in 2009, there was room for a maximum of 33 characters)

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Lexington affiliation(s) (none needed if you live here)

# 2010 Lexington Open Studios Registration Form

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Mailing address

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Address/name of site\* at which I will exhibit, if different from mailing address

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Contact telephone numbers, including studio number if different

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Email address

Web site url

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List of media or short description of your work

\*I need exhibition space in the Community Space or elsewhere (circle one)      YES      NO  
I have room for other artists at my location. (circle one)      YES      NO      How many? \_\_\_\_  
My space has wheelchair access, with street level entry and door 36"+ wide      YES      NO

LOS will supply unstamped postcards for you to mail to your personal list.

How many do you think you would mail? (please check)    20 \_\_\_\_    30 \_\_\_\_    40 \_\_\_\_    50 \_\_\_\_    other \_\_\_\_

## I WOULD LIKE TO VOLUNTEER as team leader or member for:

Artist recruiting & coordinating team

Reception team for Friday, May 14 evening Opening Reception

Publicity team

Distribution team (help deliver map guides and posters to area locations)

Fund raising team (sponsorships, catering)

Community Space manager or co-manager

Web site developer or coordinator

Graphic design team member

General help or suggestions for jobs you think would be helpful

## BENEFITS OF PARTICIPATING

Represent the arts community of Lexington

Show and sell your work

Listing on our guide and map, distributed to over 13,000 Lexington households

Listing on the Lexington Open Studios web site

Email "save-the-date" invitation to send to your e-mail lists (we'll send to ours, too).

Flyers around Lexington

Announcements in the *Lexington Minuteman*, *Colonial Times*, *Lexington Shopper*, and artist web sites

Community Space for those who cannot or prefer not to exhibit solo, available on a first-come, first-served basis

*In 2009, this program was supported, in part, by a grant from the Lexington Council for the Arts, a local agency that is supported by the Massachusetts Cultural Council, a state agency.*